



SITE PLAN CHECKLIST

MINIMUM REQUIREMENTS

PLAN REQUIREMENTS OVERVIEW

This lists the minimum requirements for the plan. A project may have additional details that need to be shown to address conditions particular to its site.

Minimum Submission requirements

- Property boundaries, typically shown on a survey plat
- Existing site features such as streets, vegetation, buildings, utilities, etc.
- Location and dimensions of proposed buildings, including distances to property lines and existing buildings
- Existing and proposed pedestrian circulation and walkways
- Grading plan if needed
- Proposed fencing, screening walls, curbs, and gutters
- Proposed landscaping
- Proposed site and exterior building lighting
- Proposed signage
- Existing and proposed utilities to serve the building including water, sewer, and storm sewer

All new construction of buildings, other than residential accessory buildings such as sheds, requires a Land Disturbing Permit. Oftentimes development less than 10,000 square feet will only require an Agreement in Lieu of a Plan (AIL).